

Summary of Preliminary Assessment on Structural, Fire and Electrical Safety

Name of the Factory	: Zain Apparels Ltd.
Address of the Factory	: Holding#338, Pubail, College Gate, Tongi, Gazipur.
Present Status of the Factory	: Under operation.
Structural Assessment Conducted by	: VEC
Date of Structural Inspection	: 15 June, 2015
Fire Assessment Conducted by	: VEC
Date of Fire Inspection	: 15 June, 2015
Electrical Assessment Conducted by	: VEC
Date of Electrical Inspection	: 15 June, 2015
BGMEA Membership No.	: 5881

BASIC INFORMATION:

The factory building is a three storied RCC building with beam and column system and flat slab system. The following information was noted:

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| i. Building Usage Type | : Garment Factory. |
| ii. Structural System | : RCC beam column system. |
| iii. Floor System | : RCC Beam slab. |
| iv. Floor Area | : 5360 sft |
| v. No. of Stories | : Two Storied |
| vi. Construction Year | : 2014-2015 |
| vii. Foundation Type | : Not Available |
| viii. Design Drawings | : Not Available |
| ix. Soil Investigation Report | : Not Available |
| x. Construction Materials | : Brick aggregate. |
| xi. Generator | : Ground Floor. |

RECOMMENDATIONS FOR CORRECTIVE ACTION:

The recommendations of corrective action for both Structural and Fire & Electrical Safety comprises in Short Term, Mid Term and Long Term basis.

The recommendations for **Structural Safety** corrective action are:

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| Short Term (Immediate) | : |
| Mid Term (6-weeks) | : 1. Produce and actively manage a loading plan for all floor plates within the factory giving consideration to floor capacity and column capacity. |
| Long Term (6-months) | : 1. Structural engineer to prepare full set of structural drawing, as built drawing and prepare/update calculations showing the structural adequacy of the floor system taking into account the factory design imposed loading and the as built structure.
2. Engage a qualified Engineer to inspect whether water proofing material is applied or where it can be maintained durability and serviceability, water proofing and drainage system on the roof slab is recommended.
3. Continue to implement load plan |

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The recommendations for **Fire & Electrical Safety** corrective action are:

(A): Recommendations for Fire Safety Corrective Actions:

<p>Immediate</p> <p><i>(the factory should not continue to be occupied until these non-conformities have been rectified):</i></p>	<p>N/A</p>
<p>Short Term</p> <p><i>(Actions that must be incorporated into a Fire Safety Management Plan immediately (1 ~ 2 weeks) and should be a regular activity</i></p>	<p>Fire drill shall be conducted quarterly (4 times a year) under the Fire Safety Plan. A record of such drills shall be kept in writing for at least 3 years for the inspection of fire brigade whenever called for.</p> <p>Factory needs to have proper testing plan & record for fire safety equipment.</p> <p>Factory needs to have marked aisles in all working floor according to 0.9m for one side seat and 1.0m for both side seat.</p> <p>Lights in storage area needed to be installed with protective covers and conduits.</p> <p>Kitchen area needs to be installed fixed temperature type detectors and portable fire extinguishers as per guideline.</p> <p>Factory needs to close all the opening in the rated wall (walls of finishing section, generator room & office room at ground floor) by 4 hours rated construction/enclosure or 2 hours rated doors.</p> <p>Combustibles are to be managed with good housekeeping. Storage facilities with no air-conditioning duct shall be minimum 2.9m and when used as a storage facility there shall be a minimum clearance of one third the floor height from the ceiling to the top of the storage stack.</p> <p>All required means of exit or exit access in buildings or areas requiring more than one exit shall be signposted. The signs shall be clearly visible at all times, where necessary supplemented by directional signs.</p>
<p>Mid Term</p> <p><i>(The remedial works indicated must be carried out within a period of 6 weeks)</i></p>	<p>Factory needs to have as built drawing with floor machine layout showing means of escape with proper dimension. Factory needs to have valid fire license covering the full occupied area.</p> <p>Fire manager/Director need to have safety training from proper authority & worker of the factory should as far as possible be trained for use fire extinguisher.</p>

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	<p>All the exit doors need to be replaced by side swinging so that unlockable doors can be opened easily in the direction of evacuation without the use of a key.</p> <p>Provide handrail on both sides of all stairways. Factory needs to be installed with adequate illuminated emergency lighting in floors, exits & stairs. (Escape route).</p> <p>Emergency back-up power needs to be connected for critical fire safety system and not less than 30 minutes in case of failure of power supply.</p>
<p>Long Term</p> <p><i>(The remedial works indicated must be carried out within a period of 6 months)</i></p>	<p>Fire department pre-planning need to be developed.</p> <p>Factory needs to maintain minimum width of exit 0.9 m and height 2m.</p> <p>Factory needs to ensure at least minimum width of stair 0.9 m.</p> <p>Final exit route-3 (Stair-3 route) need to be protected (1 hours rated construction with 0.75 hours rated door) at each floor level entrance and need to be protected with accessories store at ground floor by 2 hours rated construction with 1.5 hours rated door and also need to have a protected escape route till to reach safe refuse area.</p> <p>Storage area need to be protected with 2 hours rated construction & 1.5 hours rated opening or doors.</p> <p>Generator and boiler room need to be protected with 4 hours rated construction & 2 hours rated opening / door from the working floor (Finishing section) at shed-2 in the factory premises.</p> <p>All the exits connecting to the staircase-1, 2 and 3 need to be protected with fire and smoke resistant enclosures and opening (1 hours rated enclosure and 0.75 hour rated door) and provide a protected route from all though the stairway to the final exits.</p> <p>Factory need to install centralized and automatic fire detection & alarm system on all occupied floors, including other tenanted floors of the building as per NTPA Guideline.</p> <p>The factory need to install manually operated electrical fire alarm system and automatic fire alarm system with single or multiple call boxes on all occupied floors.</p> <p>Factory needs to install control panel for centralized automatic</p>

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	<p>smoke detection & fire alarm system according to NTPA Guideline.</p> <p>Factory needs to install proper standpipe system with having at least 75 mm dia of riser.</p> <p>Install 1 riser per 1000 m² of floor area & Install adequate number of hose in floor area and the minimum hose diameter is 38 mm, or 1.5" preferably fabric hose with variable nozzle to be used in both of the stairways covering the floor area.</p> <p>Factory need to ensure the minimum pressure for standpipes supplying a 50mm or larger hose shall be at least 300 Kpa. For standpipe supplying first aid hose (38mm nominal) may have a minimum pressure of 200 Kpa.</p> <p>Factory needs to be installed with Siamese connection for to the standpipe system located outside the building and accessible to the fire department connection.</p> <p>Factory needs to have dedicated fire pump with backup power system & sufficient capacity for achieve required pressure in the remote place of the factory.</p> <p>Factory need to have sufficient water storage capacity to get adequate pressure to feed fire-fighting equipment and at least $1900 \times 75 = 142500$ liters water storage tank.</p>
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(B): Recommendations for Electrical Safety Corrective Actions:

<p>Immediate</p> <p><i>(the factory should not continue to be occupied until these non-conformities have been rectified):</i></p>	<p>Remove all unused cables from distribution boards and make sure all necessary cables are properly terminated at its point of termination using appropriate size and type of lug.</p>
<p>Short Term</p> <p><i>(Actions that must be incorporated into a Fire Safety Management Plan immediately (a week) and should be a regular activity</i></p>	<p>Ensure all distribution boards (including panel door) are earthed properly.</p> <p>Ensure overcurrent protection device (circuit breaker/fuse) for each circuit/branch circuit.</p> <p>Clean interior components from dust and debris and seal all openings within the enclosure to prevent dust and debris from entering.</p> <p>Provide provision for inspection of all earthing system and ensure inspection is being completed and documented</p>

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<p>Mid Term</p> <p><i>(The remedial works indicated must be carried out within a period of 6 weeks)</i></p>	<p>Install appropriate number and type of safety signage and fire-fighting equipment at generator room. Also ensure graded rubber mats are provided in front of all distribution boards.</p> <p>Provide Instruction board for first aid and artificial respiration in the generator room.</p> <p>Provide two separate and distinct connections of earthing for the generator.</p> <p>Ensure distribution boards have a minimum clearance of 1 m (39 in) in front.</p> <p>Provide dedicated & adequate size of earthing with proper identification for each circuit from the earth busbar of distribution boards and ensure continuous earth path is back to main building intake.</p> <p>Rewire to ensure each incoming supply to an MCB has a dedicated supply from busbar. Avoid the use of multiple cables on outgoing side of MCB's.</p> <p>Installed Circuit breaker with metal enclosure.</p> <p>Ensure all electrical cables are sized according to capacity of circuit breakers.</p> <p>Provide adequate support or mechanical guards for electrical wiring where necessary.</p> <p>Ensure cable joints are made in respect of conductivity, insulation and mechanical strength.</p> <p>Provide emergency power connection for life safety loads (fire alarm, fire pump, emergency lighting, exit signage, etc.). Connect all metal in the building to the building earthing system.</p> <p>Find out the cause (improper cable/over current selection, over loading, improper lug, improper cable joints, rusted connection, insulation damage, multiple cables at single point,) of overheating { ambient+(20°C-40°C)} and take proper action.</p>
<p>Long Term</p> <p><i>(The remedial works indicated must be carried out within a period of 6 months)</i></p>	<p>Develop an electrical layout diagram and an as-built single line diagram detailing key components and capacity of the electrical system.</p> <p>Establish a periodical Insulation and earth Resistance</p>

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	<p>Measurement Program and record the related testing data.</p> <p>Inspect electrical switchgear and panel boards on an annual basis.</p> <p>Ensure the generator room has adequate fire separation from the main building.</p> <p>Ensure appropriate generator room size in order to properly access the generator to perform routine maintenance activities.</p> <p>Ensure distribution boards have no opening and all live internal components are concealed properly.</p> <p>Provide dedicated & adequate size of neutral with proper identification for each circuit.</p> <p>Ensure each distribution board is provided with a circuit list and means of identification is provided as per list.</p> <p>Provide proper cable terminator/connector for stranded conductors at its point of termination.</p> <p>Install separate distribution boards for lighting and power circuits.</p> <p>Install lightning protection system on the building.</p>
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